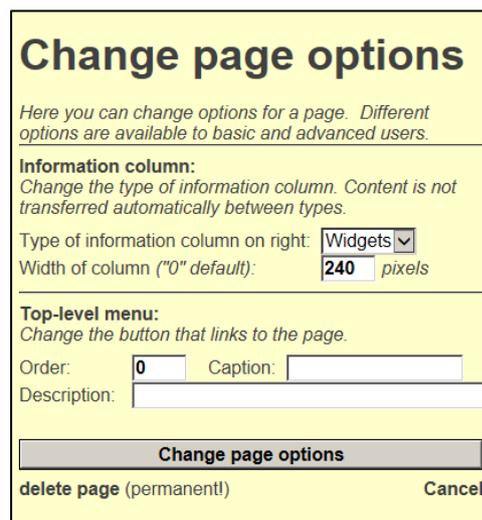


Digital Fife Widgets - version 2.0

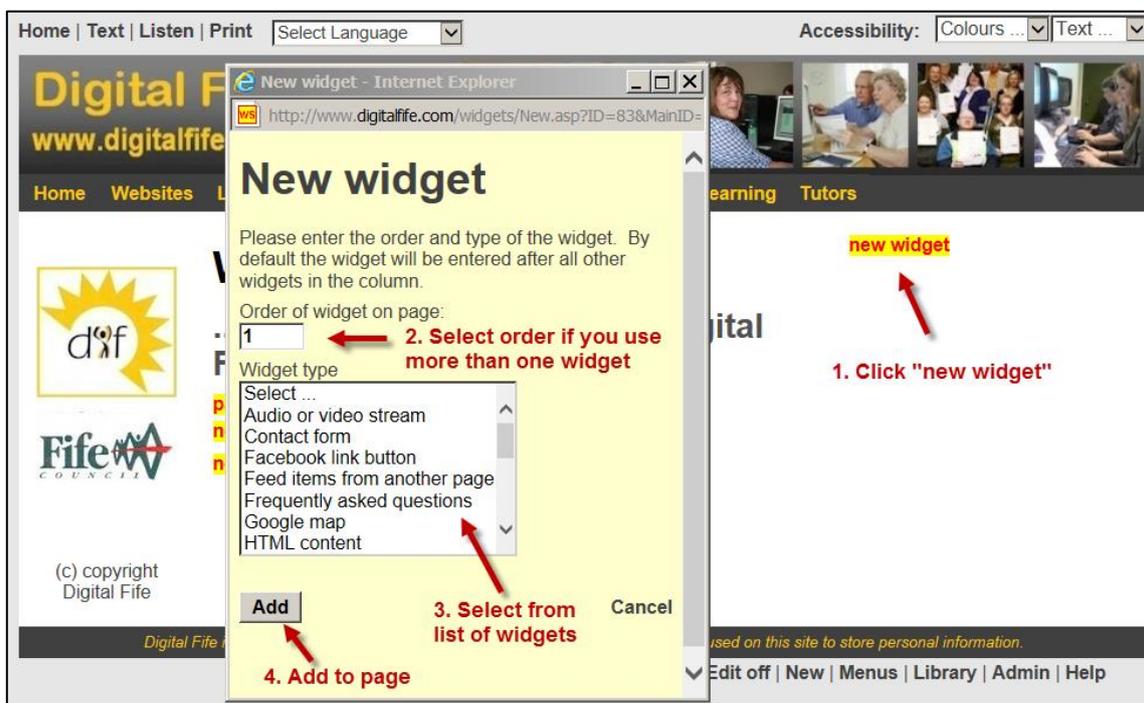


"Widgets" are special components you can put in the right-hand column of all Digital Fife web pages and at any location in a new type of page. Widgets range from Facebook buttons and Twitter feeds to news, slide shows and YouTube videos.

To use widgets you need to turn editing on (on a new or existing page) and click "page options", then change "Type of information column on right" to "Widgets". Caution: take a note of what is already in the information column as this will be replaced.



You can then click "new widget" to set up your first widget.



On the next page we will list the different types of widget and take you through setting up your first widget.

List of widgets

Here are the widgets currently available. Those marked * are only for Advanced users only.

Audio or video stream	Play a sound or show a video directly on a page
Contact form	Allow a user to contact you without knowing your e-mail
Facebook link button	Link to your Facebook page
* Feed items from another	Show summary of selected items from say a news page
Frequently asked questions	Display a list of questions, with answers shown on "click"
Google map	Show a Google map from an address
HTML content	Allow content to be created using an HTML toolbar
PayPal button	Receive a payment or donation
Picture	Show a picture with optional caption and link
Plain text	Create content using simple text
* Pure HTML	Allow content to be created from HTML code
Rolling news	Show news items scrolling vertically
RSS feed	Feed content from a news site
Slide show	Show slides with pictures, text and links
Text button	Create a button linking to a page, document or website
Twitter feed	Feed items from a Twitter account
Twitter follow-us button	Link directly to a Twitter page
White space	Leave some empty space in a column
YouTube video	Embed a YouTube video

Setting up a plain text widget

All the widgets are set up in the same way. When a new widget is selected it is automatically created with some temporary content. This is then edited to create the widget.

We selected "Plain text" from the drop-down list. In most cases you can leave the order, width, scale and gap alone. The default "Text formatting" uses the same colours as your page. These can be adjusted and an optional border put around the content.

The widget "goes live" when the "Widget active" box is ticked.

Optional changes in layout, etc. Tick "Widget active" to go live.

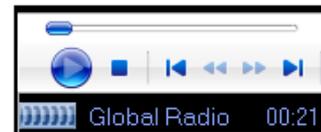
Content can be formatted with toolbar

Optional changes to formatting and colour scheme.

The same principle applies to all widgets - create the widget, edit its parameters then make it active. Where it makes sense, all widgets allow titles, width, gap, text size and colour schemes to be changed.

Audio or video stream

- Plays sound or video either from the web or your own site
- Ideal for connecting to internet radio stations
- Full set of controls: start, stop, pause, fast-forward / reverse.



Contact form

- Allows users to send you an e-mail without them knowing your e-mail address
- Retyping of the numbers prevents automated "spam" attacks
- Number of lines in the message box can be changed.

Contact us

Name:

E-mail:

Message:

Please retype (click to listen)
37006

Facebook link button

- Pre-designed link button to your Facebook site
- Link can be same window, new window or pop-up window



* Feed items from another page

- This advanced widget allows the latest headings and subheadings from a news, diary or similar page to be shown
- The widget updates automatically as the feed page changes
- The number of items, layout, colour, etc. can all be changed as well as the feed page.

Latest from Digital Fife
Guide to Tackling Nuisance Calls and Messages - [more]

Roll-out of superfast broadband to rural areas speeds up - [more]

New training sessions and events listed on the Training & Networking page on Digital Fife - [more]

Government launches Cyber Streetwise campaign - [more]

UK Loves Online Shopping - [more]

Popular Guides - Digital Unite Guides on Digital Fife [more]

Top three Digital Fife sites with the most page requests - [more]

Frequently asked questions

- This is a compact and efficient way of showing a list of questions.
- Answers are only revealed when the question is clicked.

Frequently asked questions
Click question to see answer

1. How will I sign up for superfast broadband?
2. What happens if I am in the 1.6% not covered?
Unfortunately some premises - mainly rural - will not be able to get superfast broadband. Everyone though will be guaranteed at least 2MB.
3. How will I know when superfast broadband is available to me?

Google map

- Scrollable Google map with zoom and aerial view
- Width and height can be adjusted
- Central location can be an address or a postcode.



HTML content

- This is an advanced version of the "Plain text" widget, with an HTML toolbar for adding text, pictures, tables, etc.
- The whole area of the widget can be a hyperlink to another page or website.



Paypal button

- Paypal "Donate" or "Buy now" button
- Requires website to have an account with Paypal that accepts payments - free to set up
- Paypal code, introductory text and payment type can be changed



Picture

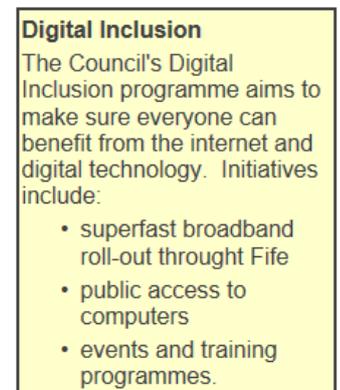
- Picture can be added from library
- A caption can be included
- Optionally picture can link to another location
- Link can be same window, new window or pop-up window
- A border can be added



Mona Lisa

Plain text

- Allows a title and block of text or HTML to be added
- Simple HTML editor allows text to be formatted, for example as bold, italics, underlined, bulleted, etc.



* Pure HTML

- Allows HTML code to be entered directly
- Only to be used by people who really know what they are doing as bad code can stop your site from working.

```
<h1>Further information from  
HOP Associates</h1>  
<p>Please see our latest <a  
href="http://www.hop.co.uk">  
newsletter</a></p>
```

Rolling news

- Allows items to be added, edited, removed and to time-expire
- Includes optional contact and link details
- Height can be adjusted and title added.

Posted on 4-Feb-2014
New Assistant Cook
We are pleased to report that Mrs Agnes Drome has joined us an assistant cook.
Posted on 4-Feb-2014
Meridian pupil wins prize
Year 5 pupil Jane Doe came seconds in the regional finals for the National Poetry Reading championships.

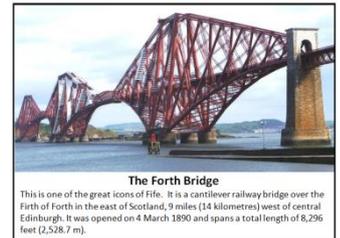
RSS feed

- Feeds news from another site
- Ready-made feeds from BBC, newspapers, Scottish Government, Fife Council, etc.
- Alternatively an RSS feed source can be entered manually.

Baby girl mauled to death b...
13 minutes ago
An 11-month-old baby girl has died after she was mauled by a pet dog in Lancashire, police say.
Further severe weather expected
Baby girl mauled to death by pet...
Ministers 'will ban car smoking'
EU rules on child drugs 'cost lives'
Bid to fast-track women bishops...
Alarm as Kabul records polio case

Slide show

- Allows a rolling slide show to be set up using pictures in your library
- Optional title and duration for show, title and text for each slide, slide layout and link to another site or page.



Text button

- Allows an attractive button to be created from text
- Link can be to same window, new window or pop-up window
- Rounded corners and adjustable roll-over effects.

BBC Scotland

Newsletter

Twitter feed

- Shows a Twitter feed from an account, e.g. #digitalfife1
- Number of tweets, length of box, etc. can all be changed.

 **Borders Journeys** 10 Feb
@Bordersjourneys
Walk of the Week #Crail to #Cambo Sands scotsman.com/lifestyle/walk...
@fifetourism @fife10s @LoveFife
@VisitFifeGolf @VisitScotland
@CrailFoodFest
Retweeted by Sheena Watson
Expand

 **East Neuk Festival** 9 Feb
@EastNeukFest
I posted 8 photos on Facebook in the album "Launch of ENF 2014 at Cambo House" fb.me/3fSdjFvqF
Retweeted by Sheena Watson

Twitter follow-us button

- Allows a Twitter user to add you to his/her list of followers
- Choice of buttons
- Need a Twitter account to use this.



White space

- Simply allows a block of "white space" to be created, for example to help space out other widgets

YouTube video

- Allows a YouTube video to be embedded - the video can play on the page or be expanded to full page
- Controls allow start, pause, volume, etc. to be controlled
- Requires YouTube code for video to be "grabbed" from Youtube site. The code looks something like "bD7uu8L-Xxk" and comes after the "v=" in the browser address bar.
- Title, width and height can be changed.



The "all widgets" page type

Widgets are not just restricted to the information column. A new page type allows a page to be built entirely from widgets. An example is the Digital Fife home page shown opposite.

As well as the information column, up to three additional columns can be set. Also widgets can be used in the page introduction and conclusion.

In the example two columns have been set, a slide show has been placed in the introduction and some HTML content in the conclusion. The columns are then made up of various widgets.

For further information on Digital Fife, visit www.digitalfife.com

The screenshot shows the Digital Fife website home page with several callouts pointing to different widgets:

- Feed from news page**: Points to the 'Latest from Digital Fife' section.
- Slide show**: Points to the 'Welcome to Digital Fife' section.
- 10 HTML Content widgets**: Points to the 'Digital Fife' section.
- Buttons**: Points to the 'Digital Fife websites' section.
- Twitter feed**: Points to the 'Online guides' section.
- White space**: Points to the 'Computing courses in Fife' section.
- HTML**: Points to the 'Join us' section.
- Twitter button**: Points to the 'Apply for a website' section.