

Charlestown, Limekilns & Pattiesmuir Community Council Meeting Minutes

Date: 24 February 2026

Location: Queen's Hall

Secretary: Mandy Littlewood (apologies received)

1. Attendees and Apologies

Attendees: Geoff Cartwright (Chair), Peter Hutchings, Alex Lodge, Sue Hamilton, Lesley Scott, Tess Gibson, Tom Leatherland, Malcolm Hamilton. Craig Lindsay, Cllr Brian Goodall, Cllr Andy Jackson, Brian Machray, Jackie Wilson, Robin and Lorna Gray, Bill and Doris Pike, Aileen Beck, Kirsty and David McGregor, Steve Williams.

Apologies received: Mandy Littlewood (Secretary), Paul Byford (Treasurer – summary provided), Lesley Laird (Charlestown Harbour), Peter Wilson (Playpark)

2. Minutes of the Previous Meeting

Amendments to the previous minutes had been circulated, including correction of spelling. Proposed: Peter Hutchings, Seconded: Tom Leatherland. Minutes approved.

3. Matters Arising

3.1 War Memorial Information Panel – Online Element

A simplified approach was agreed. A single ((lengthy) webpage for the War Memorial already exists on the Gellet Society website. The same content will be replicated on the new dedicated War Memorial website. A QR code on the physical panel will link to the new page.. Status: In progress; implementation over coming weeks.

3.2 Play Park Update

Tender process completed (closing date 20 February). Tenders received within budget. Contract will not be signed until 1 April. A timetable for works will be issued once the contract is signed. Outcome: Project progressing well; anticipated completion by summer if possible.

3.3 Double Yellow Lines & Traffic Matters

Double yellow lines on the Promenade approved but not yet implemented. Delays attributed to capacity issues within council transportation services. Consultation for

Firm of the Road still ongoing. Area Committee consideration expected in late April. Ongoing frustration expressed regarding delays.

Additional issues noted:

Bumpy cycle track – works expected August. Scotways sign replacement: Cost £50, Community Council agreed to contribute with payment details passed to Treasurer

4. Councillors' Reports

4.1 Councillor Brian Goodall

Report circulated in writing. Main issue discussed: recent planning application ("Pitliver"). Councillor clarified restrictions under the Council's Code of Conduct. Residents were encouraged to submit comments directly to the planning portal.

Road resurfacing query re. The Roundalls: Road to receive micro-resurfacing via revenue budget (not capital). This explains absence from capital works list.

Drainage Issue – Peggy Bell's Brae. Blocked drain causing flooding during heavy rain. Councillor Andy Jackson to investigate.

4.2 Councillor Andy Jackson

Emphasised importance of in-person surgeries. Monthly surgery held first Thursday of each month at Limekilns Church.

5. Planning Matters

5.1 Easter Cottage Application

Proposal: Demolition of garage and construction of dwelling. Decision date extended to 3 March pending clarification on arboreal impact assessment. Scottish Water raised no objections. Environmental health concern to be addressed via condition.

5.2 Charlestown Harbour Boom

Planning applications for boom submitted. Listed Building Consent approved. Planning permission still pending

5.3 Planning Permission in Principle – Pitliver (Four New Houses)

Community Council is a statutory consultee. Formal objection submitted and agreed unanimously by Community Council. Objection based on: Road safety and access, scale and form of development, conflict with National Planning Framework 4, conflict

with Fife Local Development Plan and impact on fragile rural community and amenity.

Residents spoke extensively on traffic dangers on A985 access, lack of passing places, increased construction traffic, loss of landscape, heritage, and green space and the impact on listed buildings and historic structures. A reminder was issued that public comments must be submitted before the planning portal deadline (Thursday 27th February).

6. Estate / Harbour Matters

6.1 Charlestown Harbour Update

Landside area partially cleared. Beach clean undertaken with CLP Nature Action team.

Planning issues noted earlier - applications for boom submitted. Listed Building Consent approved. Planning permission still pending

A large vessel sank in the harbour: oil and diesel were removed, a containment boom was deployed and Briggs Marine were engaged for oil spill response (4-hour response target).

Residents expressed frustration at the lack of urgency from the estate.

Stakeholder meeting scheduled for 6 March.

Salt marsh development identified as a potential long-term solution.

6.2 Estate matters.

The Estate gave permission for the Floral Display Group to install a planter opposite the new war memorial plinth. Potholes in the Queen's Hall carpark and the condition of the wall past the cricket ground were raised as issues.

7. Treasurer's Report (Summary)

Direct debit set up with Information Commissioner's Office.

Community Council accounts in good order.

£300 held on behalf of Twinning Group.

Anticipated reimbursement of War Memorial planning costs by a donation from West Fife Rotary.

8. Nature Action Group

AGM is being held this evening.

Announcement of a extensive beach clean covering seven beaches next month.

9. Police Report

Written report received and to be published on website.

Staffing issues acknowledged.

Desire expressed for more locally-specific reporting and attendance at meetings.

10. Twinning Association Update

Charlestown, Limekilns & Pattiesmuir Twinning Association granted Scottish Charitable Incorporated Organisation (SCIO) status. Charity number: SC054975.

First trustee meeting scheduled for Thursday 26 February 2026.

Congratulations noted by Community Council.

11. Any Other Business

Fly-tipping reported at Merryhill; photographs to be forwarded to Councillors.

Large pothole reported at Queen's Hall car park entrance.

Premier Homes Scotland were asked for update on development, no update was provided at present.

Concerns were raised regarding construction traffic speed through Pattiesmuir.

Post meeting note from Secretary: Prior to the meeting, a local resident requested an update on the renewal of the road around Charlestown Green. Confirmation has been received from Fife Council that funding from the Local Community Planning budget for these works has been agreed by the Ward 5 Councillors. As part of the process a report will be submitted to South and West Fife Area Committee on the 29th April 2026 regarding this matter.

12. Date of Next Meeting

Tuesday 31 March 2026 at Queen's Hall