

DRAFT Community Council Meeting Minutes – Tuesday 28th October 2025, 7pm at Queen’s Hall

1. Attendance and Apologies

- **Present:** Geoff Cartwright, Sue Hamilton, Mandy Littlewood, Alex Lodge, Lesley Scott, Peter Hutchings, Lesley Laird, Craig Lindsay, Tom Leatherland, Jo McFarlane, Councillor Brian Goodall, Denise Dingley, Barbara McKenzie, Andy & Maureen Sturton, Malcolm Hamilton, Brian Machray, Steve and Carol Williams.
- **Apologies:** Paul Byford and Councillor Andy Jackson.
- **Noted absences:** Tess, with disappointment expressed at lack of apologies.

2. Chair and Secretary Update

- **Sue** was commended for her work in resurrecting the Community Council and is recovering from illness.
- **Mandy** has volunteered to take on secretarial duties, working with Alex on minutes.
- Sue will remain involved and will continue to give her expertise and assistance.

3. Approval of Previous Minutes

- **Minutes from 30th September** were circulated and approved as a true and accurate record.
- **Proposed by:** Lesley Scott, **Seconded by:** Geoff Cartwright

4. Matters Arising

a. Wreath Display at War Memorial

- Concerns raised about wire and wreaths causing damage to the memorial stone.
- Discussion about alternatives, such as wooden posts for respectful display.
- Noted that plastic wreaths may trap moisture, causing erosion. Sue H. to approach Men’s Shed

b. War Memorial Information Panel

- Limestone base constructed by stonemasons from Broomhall estate.

- Plaque nearly ready for production at John Young's.
- Metal plinth provided and painted for durability.
- Most work completed at minimal cost, with only council planning as an expense, which West Fife Rotary have kindly volunteered to refund the money for.
- The Floral Display Group provided a planter.

Post meeting note – wooden display was erected in time for Remembrance Sunday, with the information panel unveiled and the floral display planter in situ. Many thanks to all involved!

c. Treasurer's Report

- Treasurer (Paul) not present; communication issues noted.
- Sue has paid some expenses personally and awaits reimbursement.
- Accounts for the year not yet available; ongoing need for financial clarity.

5. Project Updates

a. Play Park

- Council maintenance team has assessed equipment; some deemed unsafe and will be fenced off. Larger play tower and immediate area affected, but not all of the park.
- New play park designs and costs being finalised; installation planned for early 2026. Site will be fenced off during works.
- Fundraising ongoing, with donations including £1,000 from a local resident and £2,000 from Survivability Limited.

b. Double Yellow Lines

- Consultation on promenade lines delayed due to council capacity, awaiting updates/notification pending. Councillor Goodall will chase this up.
- Other white lines in the village have been repainted using new laser technology.

c. Third Village Notice Board

- Communication with Men's Shed ongoing; approval and accounts needed to proceed. Estimated cost around £150.

d. Potholes on the Prom

- 150m² of resurfacing planned; micro-asphalt considered as a solution.
- Interim repairs to be considered for specific potholes, especially outside Halketts Hall.
- Council will monitor and fix major defects as needed.

e. Broadband

- Installation ongoing with minimal disruption; ducting explained as grey pipes laid at 450mm depth.
- Workmen praised for their approach.

f. Hedge Trimming

- Some areas completed; others pending, including Pattiesmuir.

g. Pattiesmuir Piggery/other Broomhall Estate matters

- There is no update on this from the Estate. ML to email Tess to get an update and request attendance at next meeting.

h. Pattiesmuir Development

- No further updates possible currently due to ongoing legal issues regarding drainage and property. This also limits discussion/negotiation. PHS state that there is no proposed change to the design accepted by Fife Council.
- Sustainable Urban Drainage System (SUDS) installed and approved by SEPA and Scottish Water.
- Community Council clarified its role is not as mediator between private parties.

i. Charlestown Harbour Update

- Stakeholder group working on harbour clean-up and future use.
- Salt marsh proposal discussed as a potential project for environmental improvement.
- Notices served to boat owners; audit of harbour craft completed.
- Engagement with waste disposal companies and council ongoing.
- Fencing and signage improved for safety.

- A new Clerk of Works has been employed by the Estate and will have a remit to look after the harbour.
- Lesley and Geoff meeting with the Estate on 3rd November.

j. Cycle Track

- Bumpy road signage installed; repairs delayed due to access issues.
- Negotiations with landowner and tenant for access to carry out repairs.

k. Edinburgh Airport's Noise Action Plan

- Documents distributed, consultation open until 14th January.
- Concerns about new flight routes over villages.
- Drop-in sessions planned at Carnegie College and Dalgety Bay.

6. CLP Nature Action

- Successful beach cleans: 13,000 items collected in three hours across community beach cleans this year, mostly sewage-related and plastics. Thank you to every volunteer!
- River pollution monitoring ongoing; SEPA trigger points set for invertebrate sampling. Low abundance of invertebrates.
- Funding received for seagrass meadow interpretation board at Brucehaven Bay. Thank you to Fife Bird Club from us all.
- School community garden thriving; partnership with Eats Rosyth to teach children about food growing and poverty. Thank you to garden volunteers!
- Fundraising event and Remembrance Day activities planned, including poppy decorations and stories.
- Seeking volunteers for hedgehog and swift species champions.

7. Planning Issues

- Objection letter regarding East End Cottage sent to Fife Council addressed and resolved.
- Foundry yurt application update: planning department's refusal thwarted.
- Fife Development Plan 2025 discussed; importance of community input highlighted.
- Concerns about habitat fragmentation and biodiversity.
- National Planning Framework 4 (NPF4) now guides development; community engagement and biodiversity enhancement required.

- CLP Nature Action and APRS submitted input to protect Dunfermline greenbelt and create nature networks.

8. Police Report

- Lack of recent police reports noted; efforts to improve communication ongoing. Councillor Goodall has had discussions with local police re. reporting.
- Recent incidents in the area discussed, including fire engines and ambulances in North Row.
- Acting inspector aware of the issue; summer delays due to other commitments.

9. Councillors' report

- Councillor Goodall circulated his report and highlights were discussed. The Green potholes are progressing but the temporary fix may need to be fixing with filling.

10. AOCB

- Road narrowing sign and missing bollard near the school discussed; need for new signage and bollard.
- Telephone exchange maintenance update: doors to be painted after complaint.
- Twinning group update: application for charitable status progressing; French partners keen for formal engagement.
- Church's 200th anniversary celebrated with a special service and booklet.
- Congratulations to Cameron Adam for golfing achievements; noted as a local sporting superstar.
- College Club building change of use queried; planning permission to be checked. Councillor Goodall will investigate.

11. Next Meeting

- Scheduled for Tuesday 25th November at 7pm, Queen's Hall. Any new agenda items to **mandy.littlewood@mac.com**